



Employment Application

Ag Drainage Inc. is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

Personal Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Position Sought: _____
Full Time Part Time

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Are you legally eligible for employment in the United States? YES NO
(If offered employment, you will be required to provide documentation to verify eligibility.)

Are you over 18 years old? YES NO

Have you ever worked for this company? YES NO

If yes, please list facility location and dates of employment

Education

Please indicate education or training which you believe qualifies you for the position you are seeking.

High School: _____ Address: _____

Years Completed (circle one) 1 2 3 4 Did you graduate? YES NO Diploma: _____

College/Vocational: _____ Address: _____

Years Completed (circle one) 1 2 3 4 Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

Years Completed (circle one) 1 2 3 4 Did you graduate? YES NO Degree: _____

Professional License or Membership

License or Membership: _____ State: _____

License Number: _____ Expiration: _____

You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

List last employer first, including U.S. Military Service.

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Department: _____ Salary: \$ _____

Full Time Part Time Number of Hours: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO If any employment was under a different name, indicate name: _____

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Department: _____ Salary: \$ _____

Full Time Part Time Number of Hours: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Department: _____ Salary: \$ _____

Full Time Part Time Number of Hours: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Explain any gaps in work history: _____

Have you ever been discharged or asked to resign from a job? Yes No

If yes, please explain: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Ag Drainage Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release Ag Drainage Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant: _____ Date: _____

PLEASE NOTE

This application for employment is good for 30 days only.
Consideration for employment after 30 days requires a new application.